



**Manitoba Brain Injury
ASSOCIATION**

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Annual General Meeting Sept 28th 2023

MISSION

MBIA offers help and hope to individuals and families living with the effects of Brain Injury through direct services, education, and advocacy; Promotes independent living and a sense of community among those affected and educates all Manitobans towards prevention of acquired brain injury.

#	Approx. Time	Item	
1.	7:00 pm 10 mins	Welcome/Call to Order/Land Acknowledgment (Graham Todd)	Call to order 7:03 pm
2.		Land Acknowledgment We would like to begin our meeting by acknowledging that we are in Treaty 1 territory and the original land of the Cree, Ojibaway, Dakota and Dene Peoples, as well as the homeland and birthplace of the Red River Metis. Our water comes from Treaty 3 territory of Shoal Lake 40 First Nation. Our Electricity comes from Treaty 5 Territory. We acknowledge the injustices of the past and are dedicated in moving forward in the spirit of truth and reconciliation and collaboration	
3.		Declaration of Conflict of Interest Graham Todd	No one declared a conflict of interest
4.	7:10 pm 5 mins	Approval of Agenda Graham Todd President moves to approved today's agenda	Motion Moved: Alain Nault Seconded: Julie Walsh
5.	7:15 pm 5 mins	Approval of Minutes – Sept 28th 2022 Graham Todd President moves to approve last year's minutes	Motion Moved: Alain Nault Seconded: Karen Thomas
6.	7:20pm 10 mins	Presidents Report Graham Todd	Information
7.	7:30pm 10 mins	Program Report Karen Thomas Programs and office hours	Information

8.	7:40pm 10 mins	Financial Report & Auditors Statement Karen Thomas Treasurer moves to accept the Auditors Statement for the fiscal year ending March 31 st 2023	Motion Moved: Karen Thomas Seconded: Lisa Engel
9.	7:50pm 5 mins	Appointment of Auditor Karen Thomas Treasurer moves to appoint “Thornton & Co.” to continue to serve as Auditor	Motion Moved: Karen Thomas Seconded: Alain Nault
10.	7:55pm 5mins	Nominating Report Karen Thomas Executive Committee moves to elect the list of nominated directors as presented	Motion Moved: Lisa Engel Seconded: Valerie Giesen
11..	8pm	Chairs calls for motion to adjourn Graham Todd	Motion Moved: Graham 8:09 pm

STRATEGIC PLAN REMINDER

Financial Sustainability

Consulting Firm Hired to handle ED and hire fulltime position by March 2023
Better collaboration with similar national organizations

Strong Governance

See new Nominating proposal
Board Training ongoing.

Increased Outreach and Collaboration

Selkirk support group – 1st Wed of every month 1-3pm – Selkirk
Survivor support group – every Thurs 1-4pm – MBIA office
Virtual Support group – Every 2nd Wed – online
Brandon support group – 3rd Sun every month – Brandon
Weekly check in calls – currently intern run
Public awareness

Injury prevention - MPI Mock Car Crash Report
Riverview group - monthly

A Hybrid Model of Program delivery

Ongoing

Improved Technology

All in office technology updated 2023
Ongoing phones, virtual tech and phone system

Annual General Meeting 2023 (Virtual & In-person)
Meeting Minutes
Thursday, September 28, 2023

Present in person: Lisa Engel, Graham Todd, Karen Thomas, Trish Simms, Valerie Giesen, Jean Paul [last name], Linda Smith, Geraldine Hernandez.

Present on-line: Lana Wong, Jeff Fisher, Kelsey Bryk, Alain Nault, Barbie Nault, Sharon Elliott, Cathy Penwarden, David Zacharias, Julie Walsh.

Chair: Graham Todd

Recorder: Kelsey Bryk

The meeting started at 7:03 PM

1. APPROVAL OF AGENDA

Agenda was shared via screenshare on Zoom and distributed to Board of Directors and members in person. Graham called for approval of the agenda. Alain moved; Julie second approval.

CARRIED

2. INTRODUCTIONS OF THE BOARD OF DIRECTORS AND EVERYONE IN ATTENDANCE

The Chair introduced himself and allotted some time for other board of directors to introduce themselves. The Chair thanked everyone present for all their support and contributions throughout the year.

3. APPROVAL OF 2022 AGM MINUTES

Those in attendance in person were handed a physical copy of the minutes and the other attendees were presented with the minutes via screenshare on Zoom. The chair asked if there are any adjustments to be made with the minutes. One issue was raised: Cathy Penwarden from AGM 2022 Attendance list. Alain moved, Karen seconded. All members approved.

CARRIED

4. PRESIDENT'S REPORT

Graham Todd

The chair read out the AGM 2023 President's report. MPI Mock Car Cras took place without funding; a new partnership with MPI will be planned. Annual flagship walk, now renamed "Brain Boogie", was a success thanks to Jeff Fisher and Brooklyn for their work. Greater financial understanding and stabilization was a focus of this past year which was partially addressed by the hiring of a bookkeeper. Moving forward, we will work towards hiring an interim executive director.

5. PROGRAM REPORT

Karen Thomas discussed MBIA's Programs including the P.A.R.T.Y. Program which saw about 500 students last year. Groups and peer support have been ongoing, wellness calls have been ongoing. Calendar events sent to members every month. Prevention and awareness include the Mock car crash and the PARTY program; the prevention program run by Royal Purpose (Brain Love) started in 2022; their mission is to fundraise for all brain injury associations across Canada. ABI survivors are consistently attending Riverview group. Winnipeg Foundation grant allowed us to upgrade our technology.

Sharon from Brandon: They got back to in person meetings. Prairie Oasis closed but they found a new home on 3rd Monday of each month. They are trying to continue using the hybrid option and order some new equipment to facilitate these meetings. 2022 they started their walk again.

6. TREASURER'S REPORT & FINANCIAL STATEMENT

Currently, we have \$50k in reserve. We have money from Wpg foundation to help get us organized over the next few months. We had a very successful Buena Sera (shout outs to Jeff).

March 31, 2023 – ~ 89k – some of this is restricted

Wpg Fdn 21k for furniture, etc.

UM research

Buona sera fundraising – 7k

Hoping to create more efficiency with marketing materials for all MBIA chapters.

Cathy Penwarden asked about the \$30k “Program expenses”. Karen was unsure but will look into it. Graham says it’s for mileage to and from Brandon, to run the Mock car crash, pizza, bleachers, microphones for events, etc. Graham says Mock car crash costs about \$5k. Cathy asked is Arbour provides their facilities for free; Graham said yes, they do.

Sharon – has WRHA been our main source? Graham – this 86k hasn’t changed in 10 years. They are always our biggest funder.

Motion to accept auditor’s statement: Karen Thomas; Seconded: Lisa Engel

Karen asks for motion to re-appoint Thornton & Co for the coming fiscal year 2023/2024. Alain seconded. All members approved.

7. NOMINATION REPORT

Graham thanks people who helped on board. The Board of Director member stepping out is **Alain Nault**. Graham Todd, Jeff Fisher and Karen Thomas are up for renewal. Cathy Penwarden and Barbie Nault are interested in joining the board. Graham and Karen briefly discussed their respective biographies, and involvement and goals with MBIA. Graham read Jeff Fisher’s biography information. Cathy Penwarden spoke about her experience with her mom’s brain injury as a caregiver and her interest in joining the MBIA Board. Barbie spoke about her background in disability case management services and her experience with caregiving for her daughter who sustained a severe TBI.

Motion is to renew the board membership of Karen Thomas, Graham Todd & Jeff Fisher, and to appoint Cathy Penwarden and Barbie Nault. Lisa Engel moved the motion. Seconded by Valerie Giesen.

CARRIED

Graham motioned for adjournment. All approved.

The meeting was adjourned at 8:09 PM.